

**Board of Education Regular Meeting  
November 19, 2013  
5:30 P.M.  
Zanesville City Schools  
Administrative Center Board Room  
160 N. Fourth Street  
Zanesville, Ohio**

*Board of Education Members:*

*Brian Swope, President  
Scott Bunting, Vice President  
Lee Eppley  
Anne Hoffer  
Janet Stewart*



*Terry Martin, Superintendent  
Jolene Carter, Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**C. ROLL CALL – Jolene Carter**

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST – Dr. Linda Rogness, Muskingum University**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Regular Meeting on October 15, 2013.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter**

BE IT RESOLVED, to approve the following recommendations:

**1. October Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**2. Reconciliations**

Approve the following reconciliations for October:

- General
- Payroll

**3. Appropriation Changes/Additional Appropriations**

Race to the Top	506	369,064.55	Additional allocation
School Improvement	536	89,552.35	Additional allocation
Title I	572	265,647.24	Additional allocation
Title IIA	590	168,908.52	Additional allocation

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignation – Certificated**

Accept the Resignation of Todd Rock, Intervention Specialist at Zanesville High School effective March 1, 2014. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**2. Resignation – Classified**

Accept the resignation of Kay Nichols, Aide at National Road Elementary effective November 1, 2013. Reason for resignation is other employment.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**3. Employment - Classified**

Approve Catherine Meilander as an Educational Aide at Zanesville Middle School, effective November 4, 2013, pending appropriate certification and background check. Rate of pay to be step 0 from the appropriate salary schedule.

Approve Joanna Hoellworth as a Hearing Impaired Interpreter Aide at National Road Elementary, effective November 22, 2013, pending appropriate certification and background check. Rate of pay to be step 10 from the appropriate salary schedule.

Approve Christine Peyton as a Van Driver. Effective date of employment is October 2, 2013. Salary to be step 0 from the appropriate salary schedule, pending background check and proper certification.

Approve Nathan Hill as temporary bus mechanic effective November 4, 2013 through July 31, 2014, pending background check and proper certification. Rate of pay to be step 0 from the appropriate salary schedule.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
PERSONNEL RECOMMENDATIONS (continued)**

**4. Saturday School Elementary Detention Supervisors**

Approve Shannon Geus, Catherine Haynes and Matt Winland to serve as Saturday School Elementary Detention Supervisors, as needed, effective August 21, 2013. Salary will be \$60.00 per day (8:30 a.m. – 11:30 a.m.).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**5. After School Detention Supervisor**

Approve Tammy Harris to serve as supervisor for After-School Detention at Zanesville High School, effective the 2013-2014 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**6. Supplemental Contracts**

Accept the resignation of Pat Lawson as Reserve Head Wrestling Coach effective the 2013-2014 school year. Reason for resignation is to be available to take the Varsity Head Wrestling position.

Approve the following supplemental contracts for the 2013-2014 school year.

First	Last	Sport/Building	Position	Exp.	Class	Stipend
Evan	McCullough	Swimming	Assistant Coach	0	VIII	\$1,538.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley

**7. Employment – Substitutes**

Approve the following substitute aide/secretary/library technician, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Aide/Secretary/Library Tech			
Madison Elliott			

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

**8. Ohio Clean Diesel School Bus Fund Retrofit Grant Program**

BE IT RESOLVED that the Board of Education accept a grant from the Ohio Environmental Protection Agency. This grant is from the Ohio Clean Diesel School Bus Fund Retrofit Grant Program. The agreement is number # B2014F-001 in the amount of \$ 62,298.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**9. Agreement between Zanesville City Schools and PSI Affiliates, Inc. / PSI Associates, Inc.**

BE IT RESOLVED, to enter into an agreement with Zanesville City Schools and PSI Affiliates, Inc. /PSI Associates, Inc. for the purpose of providing intervention specialist services to students of Bishop Fenwick School as and when needed. Term of service agreement will be for an initial one (1) year term starting in the 2013–2014 school year, continuing through the conclusion of the 2014 school year at an annual cost of \$12,150.00. Contract will be paid through auxiliary funds.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope

**10. Cell Phone Reimbursement**

Be It Resolved that the Board approve reimbursement in the amount of \$144.43 to Christine McCandlish for a lost cell phone.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting

**11. Mid-East Career & Technology Center Board of Education Appointment**

Appoint \_\_\_\_\_ to Mid-East Career and Technology Centers Board of Education for a three-year term of office to commence on January 1, 2014 and expiring on December 31, 2017.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley



**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin  
OTHER RECOMMENDATIONS**

**12. Policy Items for Adoption**

Approve the following policies for adoption:

- 1310 Employment of the Treasurer
- 1520 Employment of Administrators
- 1530 Evaluation of Principals and Other Administrators
- 1630.01 FMLA Leave
- 1662 Anti-Harassment
- 2271 Postsecondary Enrollment Programs
- 2430 District-Sponsored Clubs and Activities
- 2431 Interscholastic Athletics
- 2623.02 Third Grade Reading Guarantee
- 3120 Employment of Professional Staff
- 3220 (Rev.) Standards-Based Teacher Evaluation
- 3362 Anti-Harassment
- 3430.01 FMLA Leave
- 4362 Anti-Harassment
- 4430.01 FMLA Leave
- 5111 Eligibility of Resident/Nonresident Students
- 5310 Health Service
- 5340 Student Accidents
- 5513 Care of School Property
- 5517 Anti-Harassment
- 5517.01 Bullying and Other Forms of Aggressive Behavior
- 6152 Student Fees, Fines and Charges
- 7300 Disposition of Real Property/Personal Property
- 8210 School Calendar
- 8390 Animals on District Property
- 8405 Environmental Health and Safety Issues
- 8462 Student Abuse and Neglect
- 8510 Wellness
- 9160 Public Attendance at School Events
- 9270 Equivalent Education Outside the Schools (Home Schooling)
- 9700 Relations with Special Interest Groups
- 5630.01 Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Stewart \_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer

**I. REPORT/DISCUSSION ITEMS**

**J. CLOSING COMMENTS**

**K. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart

**L. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ Eppley \_\_\_\_\_ Hoffer \_\_\_\_\_ Stewart \_\_\_\_\_ Swope